



Tolleson Union High School District #214
Pay Schedule
FY24

PAY	START DATE	END DATE	DUE TO PAYROLL 10:00 am	PAYDAY		PAY	START DATE	END DATE	DUE TO PAYROLL 10:00 am	PAYDAY	
						14	12/18/2023	12/24/2023	1/8/2024*		
1	7/1/2023	7/2/2023	7/3/2023	7/11/2023	No Health Benefit Deductions		12/25/2023	12/31/2023	1/8/2024*	1/9/2024	No Health Benefit Deductions
							*Holiday - Closing TCP @ 10 AM - Extra duty hours for 12/18/2023 to 12/31/2023 will be processed on pay period 15.				
2	7/3/2023	7/9/2023	7/10/2023			15	1/1/2024	1/7/2024	1/8/2024		
	7/10/2023	7/16/2023	7/17/2023	7/25/2023	No Health Benefit Deductions		1/8/2024	1/14/2024	1/16/2024*	1/23/2024	11th Health Benefit Deduction
							*Holiday - Closing @8 AM				
3	7/17/2023	7/23/2023	7/24/2023			16	1/15/2024	1/21/2024	1/22/2024		
	7/24/2023	7/30/2023	7/31/2023	8/8/2023	No Health Benefit Deductions		1/22/2024	1/28/2024	1/29/2024	2/6/2024	12th Health Benefit Deduction
4	7/31/2023	8/6/2023	8/7/2023			17	1/29/2024	2/4/2024	2/5/2024		
	8/7/2023	8/13/2023	8/14/2023	8/22/2023	1st Health Benefit Deduction		2/5/2024	2/11/2024	2/12/2024	2/20/2024	13th Health Benefit Deduction
5	8/14/2023	8/20/2023	8/21/2023			18	2/12/2024	2/18/2024	2/20/2024*		
	8/21/2023	8/27/2023	8/28/2023	9/5/2023	2nd Health Benefit Deduction		2/19/2024	2/25/2024	2/26/2024	3/5/2024	14th Health Benefit Deduction
							*Holiday Schedule - Closing @8 AM				
6	8/28/2023	9/3/2023	9/5/2023*			19	2/26/2024	3/3/2024	3/4/2024		
	9/4/2023	9/10/2023	9/11/2023	9/19/2023	3rd Health Benefit Deduction		3/4/2024	3/10/2024	3/11/2024	3/19/2024	15th Health Benefit Deduction
							*Holiday - Closing TCP @ 8AM				
7	9/11/2023	9/17/2023	9/18/2023			20	3/11/2024	3/17/2024	3/18/2024		
	9/18/2023	9/24/2023	9/25/2023	10/3/2023	4th Health Benefit Deduction		3/18/2024	3/24/2024	3/25/2024	4/2/2024	16th Health Benefit Deduction
8	9/25/2023	10/1/2023	10/2/2023			21	3/25/2024	3/31/2024	4/2/2024*		
	10/2/2023	10/8/2023	10/9/2023	10/17/2023	5th Health Benefit Deduction		4/1/2024	4/7/2024	4/8/2024	4/16/2024	17th Health Benefit Deduction
							*Holiday Schedule - Closing @8 AM				
9	10/9/2023	10/15/2023	10/16/2023			22	4/8/2024	4/14/2024	4/15/2024		
	10/16/2023	10/22/2023	10/23/2023	10/31/2023	6th Health Benefit Deduction		4/15/2024	4/21/2024	4/22/2024	4/30/2024	18th Health Benefit Deduction
10	10/23/2023	10/29/2023	10/30/2023			23	4/22/2024	4/28/2024	4/29/2024		
	10/30/2023	11/5/2023	11/6/2022	11/14/2023	7th Health Benefit Deduction		4/29/2024	5/5/2024	5/6/2024	5/14/2024	19th Health Benefit Deductions
11	11/6/2023	11/12/2023	11/13/2023			24	5/6/2024	5/12/2024	5/13/2024		
	11/13/2023	11/19/2023	11/28/2023*	11/28/2023	8th Health Benefit Deduction		5/13/2024	5/19/2024	5/20/2024	5/28/2024	20th Health Benefit Deductions
							*Holiday - Closing TCP @ 10 AM - Extra duty hours for 11/13/2023 to 11/19/2023 will be processed on for pay period 12.				
12	11/20/2023	11/26/2023	11/27/2023			25	5/20/2024	5/26/2024	5/28/2024*		
	11/27/2023	12/3/2023	12/4/2023	12/12/2023	9th Health Benefit Deduction		5/27/2024	6/2/2024	6/3/2024	6/11/2024**	No Health Benefit Deductions
							*Holiday Schedule - Closing @8 AM				
13	12/4/2023	12/10/2023	12/11/2023			26	6/3/2024	6/9/2024	6/10/2024		
	12/11/2023	12/17/2023	12/18/2023	12/26/2023	10th Health Benefit Deduction		6/10/2024	6/16/2024	6/17/2024	6/25/2024***	No Health Benefit Deductions
							*Holiday Schedule - Closing @8 AM				
						27	6/17/2024	6/23/2024	6/24/2024		
							6/24/2024	6/30/2024	7/1/2024	7/9/2024	10 DAYS No Health Benefit Deductions

*The first day back from a holiday, Payroll will be closing prior week at 8AM.

**Balance of contract for 9 month employees.

***Balance of contract for 10 and 11 month employees.

Leave requests in Employee Access must be approved no later than 9AM every day and 8AM when Monday is a holiday.
TimeClockPlus corrections must be made prior to the time indicated on the pay schedule.